

GUEST EDUCATOR PROGRAM

IRVING INDEPENDENT SCHOOL DISTRICT

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Happenings

We have several exciting events coming up. Check them out!

September 15th- Come and go [8am-3p]compliance training help at the Admin Building in the Administrative Conference Room. If you need help with compliance training, we've set this day aside to assist you. [Click here](#) to register. Remember your headphones or ear buds!

October 27th- Our first Guest Educator Professional Development Session of the school year. There is limited space for this training, so please sign up if you are interested. [Click here](#) to register. [8:30am-12:30pm]

November 7th - Our second social of the year! Join us for some fall treats and visit with fellow guest educators and campus staff. [Click here](#) to let us know you are coming. [3:30pm-4:30pm]

Duo Multi-Factor Authentication

Deadline Approaching - October 2nd

Irving ISD is implementing MFA (multi-factor authentication) for Microsoft Office 365 [impacting your Outlook email account] using DUO security.

We are asking guest educators to download the DUO app on their phones or tablet and pre-enroll using the enrollment email before Monday, October 2.

If you need any assistance with the enrollment process, please contact the Irving ISD help desk department at (972) 600-5260, or for in-person support, come to any elementary, middle, or high school campus or the admin building to see the onsite campus tech prior to 10/02.

Library Assistance

If you are interested in covering absences in the library - Please complete [this form](#).

Important Dates

- September 15th - [Compliance Training](#) Assistance (Attend the help session or complete on your own.)
- October 2nd- Duo Registration **Deadline (Required)**
- October 13th - Compliance Training **Deadline (Required)**
- October 27th- Optional - Guest Educator Professional Development (Optional)
- November 7th- Guest Educator Fall Social [3:30pm-4:30pm] (Optional)